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SCHOOL CLOSING, DELAYED STARTS AND EARLY DISMISSAL PROCEDURES

September 2008

DISTRICT CLOSING:

If the decision is made to cancel school, local TV and radio stations will be asked to announce that the district is closed.

- Local TV and radio stations will be informed by 6:00 a.m. of the closing.
- This decision will also be posted at www.mssd14.org and www.flashalert.net

If school is cancelled for the day, *all other activities and programs are also cancelled.*

TWO-HOUR DELAYED STARTS:

A two-hour delayed start of school is used when weather conditions are changing or when weather conditions are uncertain. In case of a two-hour delay, buses will run and classes will start two hours later than usual, and classes will end at the normal time.

- Local TV and radio stations will be informed by 6:00 a.m. of the delayed start.
- If the decision is made to open school after the delay, no additional announcements will be made.
- If the decision is subsequently made to cancel school, local stations will be informed by 8:00 a.m. Keep checking the stations or the web sites.
- Decisions will also be posted at www.mssd14.org and www.flashalert.net

Morning Preschool classes are cancelled on two-hour delayed start days.

EARLY DISMISSAL:

If school is in session and a storm develops, a decision may be made to send students home early. The procedure will be as follows:

- If the decision is made to release school early, each bus driver and building principal will be notified. Bus drivers will make their regular runs in the same sequence as usual, but at the earlier time.
- **Please review with your children what they are to do if there is an early dismissal.**
- If parents believe the weather is bad enough at anytime during the day, the parent or guardian can pick up their child.
- Information about an early dismissal will be provided to TV and radio stations and will also be posted on the district web site www.mssd14.org and at www.flashalert.net
- Principals will remain at their buildings until it has been determined that all students have been transported safely and all students have left the buildings.