

MSEF Holly Reimer FALL Mini Grant Application

The Manitou Springs Education Foundation (MSEF) is pleased to invite applications for the FALL 2010 cycle of its Holly Reimer Mini-Grant Program for teachers in Manitou Springs School District 14. These grants are intended to support educational and extra-curricular projects that the district is unable to fund at this time.

Mini-grant funding may be requested for up to \$500 if necessary, although we anticipate that most awards will be in the range of \$300. Mini-grant awards will be announced no later than **November 1st**. Grant funds may be used for classroom equipment or instructional materials for which funding is not available through the district budget; for special projects, extracurricular activities; and/or for professional development opportunities, conference attendance, or academic enrichment for District 14 teachers and professional staff. The MSEF is especially interested in proposals that align with and support our programmatic initiatives in three areas: internationalization and foreign languages; arts education and community development; and civic education, service learning, and leadership development. However, we are open to grant applications on any theme or content area.

Please submit a 1-2 page application that should consist of

- 1) Full name and contact information for the applicant;
- 2) A brief description of your current teaching responsibilities;
- 3) A description of your proposed project and how it emerges from or enriches the District 14 curriculum;
- 4) A brief budget describing **specifically** how the grant funds would be used and approximately how many students would be impacted;
- 5) A description of how the grant will be used to enhance the district focus on Relationships, Rigor, and Opportunity;
- 6) A brief letter or paragraph of support from your principal;

Applications are due no later than Saturday October 16th, 2010, 6:00pm as an e-mail or Word attachment to:

MSEF c/o Michael Butts at: grants@manitouspringseducationfoundation.org

If you have questions or for additional information, contact Bridget O'Connor boconnor@mssd14.org or Laurie Wood phc@mssd14.org.

***Also, all grant recipients will be asked for a follow up letter and photos within 6 months of receiving the monies to share with the MSEF and supporters showing how the monies have been used.**