

MANITOU SPRINGS SCHOOL DISTRICT #14

405 EL MONTE PLACE

Manitou Springs, Colorado 80829

NON-CERTIFIED EMPLOYEES APPLICATION

POSITION(S) APPLIED FOR:				Date:	
Full time:		Part time:		Substitute:	
Date you are able to begin work:					
Name:					
	last		first		middle
Address:					
Phone:		Email:			
Social Security # :					

EDUCATION

Please include any special training, apprenticeship program, business college, etc.

Schools attended	Grades attended	Graduated?

JOB HISTORY (most recent first)

Employer	Phone	Position	Dates	Reason for leaving

REFERENCES

At least two must be from former employers. One may be character reference.

Name	Address	Phone

Have you ever been convicted of a felony or child abuse?		If yes, describe in full.

Have you ever been convicted of, pled nolo contendere to, or received a deferred sentence for a crime involving unlawful sexual behavior or unlawful behavior involving a child?		If yes, please explain.

Has any court ever received a plea of guilty or a plea of nolo contendere from you for any offense, deferred further proceedings without entering a finding of guilty and placed you on probation?		If yes, please explain.

Have you ever been involuntarily terminated from any employment?		If yes, please explain.

I have been provided with a copy of the job description and understand the requirements of the position for which I am applying. I represent that I am physically capable of performing the physical requirements of this position as stated in the job description. I grant my prospective employer full authority to verify application from information via driver's record, worker's compensation, criminal history, index, and registry files. I certify that the information given by me on this application is true and correct to the best of my knowledge. I understand that false statements on this application including false statements regarding my physical abilities may result in termination of employment.

Signature of applicant _____ Date _____

Manitou Springs School District is an equal opportunity educational institution and will not discriminate on the basis of race, age, marital status, color, creed, disability, national origin, ethnicity, gender, sexual orientation or religion in its activities, programs, or employment practices as required by Title VI, Title IX and Section 504. For more information regarding Civil Rights or grievance procedures, contact Mr. Ed Longfield, Superintendent, Manitou Springs School District #14, 405 El Monte Place., Manitou Springs, CO 80929, (719) 685-2024 or to the Office of Civil Rights, U.S. Dept. of Education, 1961 Stout St., Denver, CO 80294, (303) 844-2991.

Applications are kept on file for one year. To continue to be considered for a position, please call the central office.