

MSSD 14

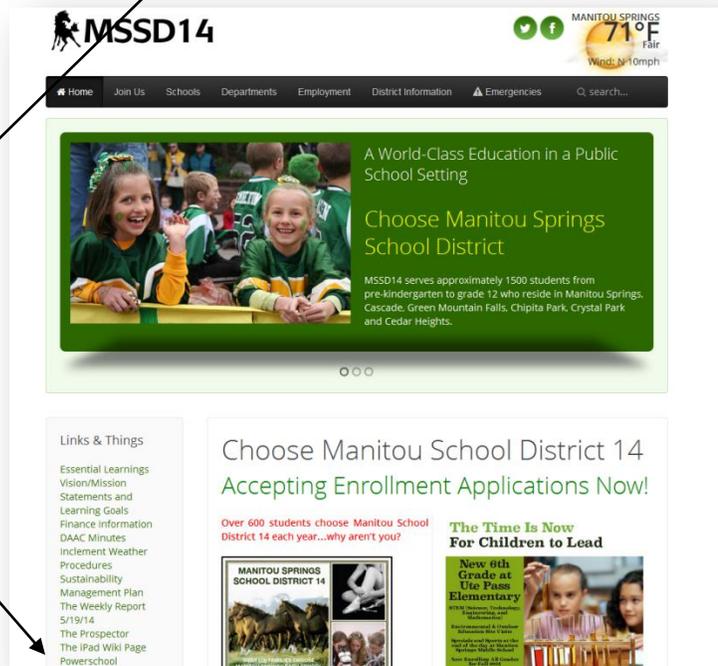
PowerSchool Parent Portal Parent Single Sign-On

Parent Single Sign-On will allow parents and guardians access to multiple students with one sign in to the PowerSchool Parent Portal. It will also allow each parent or guardian to setup their own personalized account and control email notifications for all of their students. The Parent Portal is available for middle & high school students only.

You may access the PowerSchool Portal by entering the web address or by choosing the PowerSchool link on the district home page at <http://www.mssd14.org>.

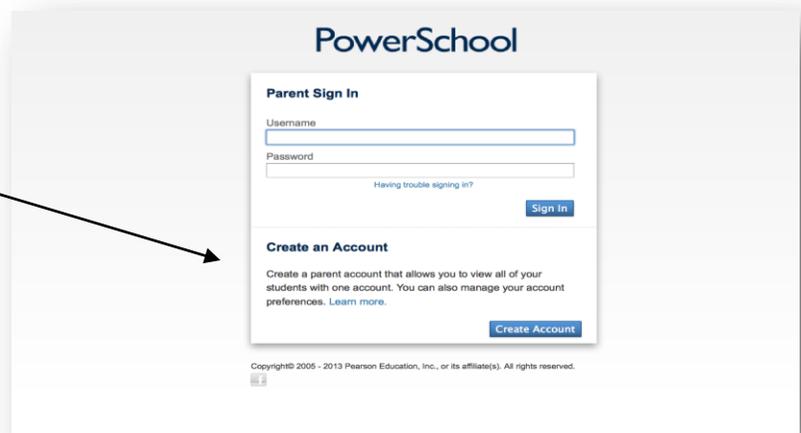
ps.mssd14.org

-OR-



1. From the Parent Sign In screen you must create your account to access your student's information

2. Click on **Create Account** to begin the setup process.



3. Enter the following personal information:

- First Name
- Last Name
- Email Account
- User Name
- Password (must have a minimum of six characters.)

Note: Best practice for a username is to use the email address that you entered. This practice makes it easier to remember your username.

Student Name	Access ID	Access Password	Relationship
1.			-- Choose
2.			-- Choose
3.			-- Choose
4.			-- Choose
5.			-- Choose
6.			-- Choose
7.			-- Choose

4. To link your students to your account, enter the following information for each student:

- Student's Name
- Access ID
- Access Password
- YOUR relationship to the student.

5. Click **Enter** to submit.

Note: Parents and guardians are notified at the beginning of every school year of a student's Access ID and Password. New students during the year will be notified when they enroll.

Student Name	Access ID	Access Password	Relationship
1. Emma Crawford			Father
2. Wake Crawford			-- Choose
3.			-- Choose
4.			-- Choose
5.			-- Choose
6.			-- Choose
7.			-- Choose

6. When your account is successfully created you will see this page. Enter the Username and Password you created in the previous steps to login to the parent portal.



The image shows a screenshot of the PowerSchool Parent Sign In page. At the top, the PowerSchool logo is displayed in blue. Below the logo, a white box contains the following text: "Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account." Underneath this is the heading "Parent Sign In". There are two input fields: "Username" and "Password". Below the password field is a link that says "Having trouble signing in?". At the bottom right of the sign-in box is a blue "Sign In" button. At the very bottom of the page, there is a small Facebook icon and the copyright notice: "Copyright© 2005 - 2013 Pearson Education, Inc., or its affiliate(s). All rights reserved."